



**Position Announcement:
Catering Banquet Server
Pensacola Bay Center**

Pensacola, Florida

POSITION: Part – Time Catering Banquet Server

REPORTS TO: Banquet Manager

FLSA STATUS: Part Time Non---Exempt

SMG, the leader in privately managed public assembly facilities has an excellent and immediate opening for a Part Time Catering Banquet Server at the Pensacola Bay Center. The Catering Banquet Server is responsible by performing the duties listed below.

POSITION SUMMARY:

Provide excellent service to our guests.

POSITION RESPONSIBILITIES:

The primary function is to provide excellent service to our guest.

Responsible for the set-up, service and breakdown of all meal functions, receptions and other related events.

Server is required to be on time for each shift and in full uniform.

Server is required to ensure the quality of their service is neat and consistent with the standards of The Pensacola Bay Center.

Required to follow the directions of captains, management and perform the service skill required for each type of event.

Responsible for the cleanliness and organization of the Department and for the upkeep and proper handling of equipment.

Ensure that proper sanitations procedures are followed.

All other duties/responsibilities as assigned.

WORK CONTACTS:

Daily contact with the Banquet Manager, Catering Sales Manager, Executive Chef and Food & Beverage Manager.

PHYSICAL EFFORT:

This position requires stooping, lifting a minimum of 30 pounds to include carrying heavy trays. Substantial walking, long periods of standing, pushing and pulling must be performed. Manual dexterity to operate standard office equipment such as a computer is required.

WORKING CONDITIONS:

Banquet Server must be able to work irregular hour as dictated by the event schedule, including nights, weekends and holidays. Must be able to work in a fast paced food service environment under crowded and loud conditions.

MINIMUM REQUIREMENTS:

Must have working knowledge of Food and Beverage operations including catering service standard procedures.

Experience in a food and beverage along with service skills are required.

Must speak and understand English well enough to converse with customers, supervisors and employees

TO APPLY:

Send resume to:

Chelsea Salaz
Pensacola Bay Center
201 E Gregory St
Pensacola, FL 32502

FAX: 850-432-5201

EMAIL: hr.pensacolabaycenter@gmail.com

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRRRA Federal Contractor.