



Position Announcement:
Warehouse Runner
Pensacola Bay Center

Pensacola, Florida

POSITION: Part – Time Warehouse Runner

REPORTS TO: Concessions Manager

FLSA STATUS: Part Time Non---Exempt

SMG, the leader in privately managed public assembly facilities has an excellent and immediate opening for a Part Time Stand Warehouse Runner at the Pensacola Bay Center. The Warehouse Runner is responsible by performing the duties listed below.

Summary

Stocks/rotates inventory at all concession, portable cart and bar locations on a daily basis.

Duties and Responsibilities

Fills requisitions and enters transfers for all locations

Rotates inventory practicing FIFO

Maintains inventory and stock of all supplies at above all locations

Maintains rules and regulations of Health and Sanitation Laws, as well as safe transfer/storage procedures

Maintains and organized and clean storeroom.

Supervisory Responsibilities

None

Education and Experience

High School diploma or general education degree (GED); or 3-6 months related experience and/or training; or equivalent combination of education and experience.

Language, Mathematical, Reasoning Skills

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to add, subtract, multiply and divide. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to communicate and execute instructions via radio.

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events. This position requires stooping and lifting. Must be able to lift at least 170 lbs.

TO APPLY:

Send resume to:

Chelsea Salaz
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201 E Gregory St
Pensacola, FL 32502
FAX: 850-432-5201
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SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRA Federal Contractor.